



Brookings County



2020 Year in Review

Brookings County Commissioners

Chairperson

Mike Bartley

Vice Chairperson

Larry Jensen

Commissioner

Angela Boersma

Commissioner

Ryan Krogman

Commissioner

Lee Ann Pierce

Brookings County Departments

Finance Office

Vicki Buseth, Finance Officer (Elected) Retired Nov. 13, 2020
Lori Schultz, Finance Officer (Appointed – Nov. 16, 2020)

Register of Deeds Office

Beverly Chapman, Register of Deeds (Elected)

Sheriff's Department & Detention Center

Marty Stanwick, Sheriff (Elected)

State's Attorney's Office

Dan Nelson, State's Attorney (Elected)

Commission Office

Stacy Steffensen, Commission Dept. Director (Appointed)

County Development Office

Robert Hill, County Development Director (Appointed)

Equalization Office

Jacob Brehmer, Director of Equalization (Appointed)

Highway Department

Brian Gustad, Highway Superintendent (Appointed)

Veterans/Human Services Office

Mike Holzhauser, Director (Appointed)

Weed & Pest Department

Misty Moser, Weed & Pest Supervisor (Appointed)

Brookings County Outdoor Adventure Center

Dustin Huber, Director (Appointed)

4-H Office

Sonia Mack, 4-H Youth Program Advisor (State Employee)

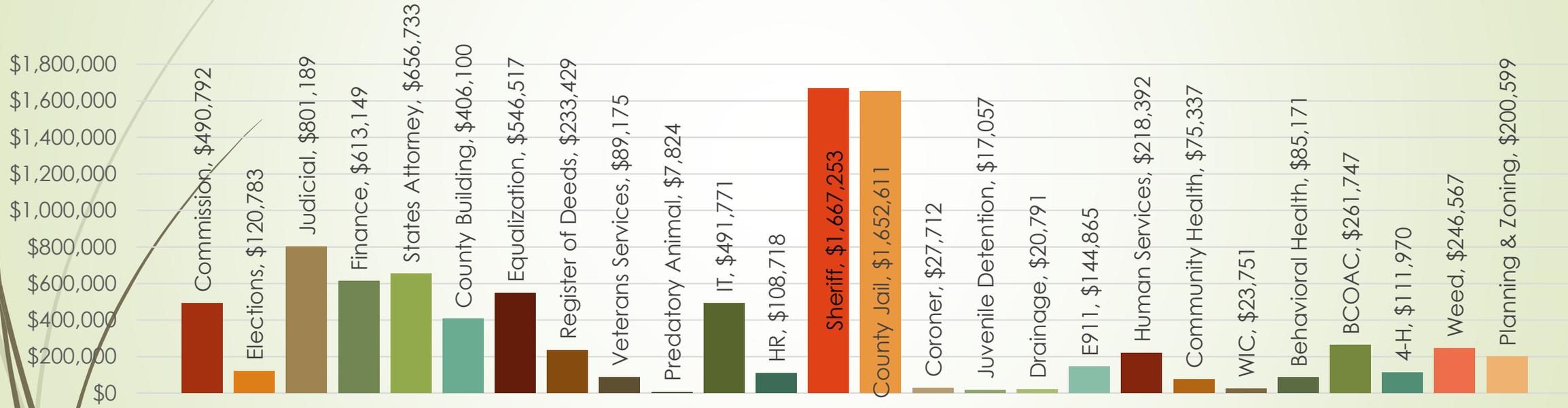
Community Health

Karen Larsen, Community Health Nurse (State Employee)

Number of Employees by Department

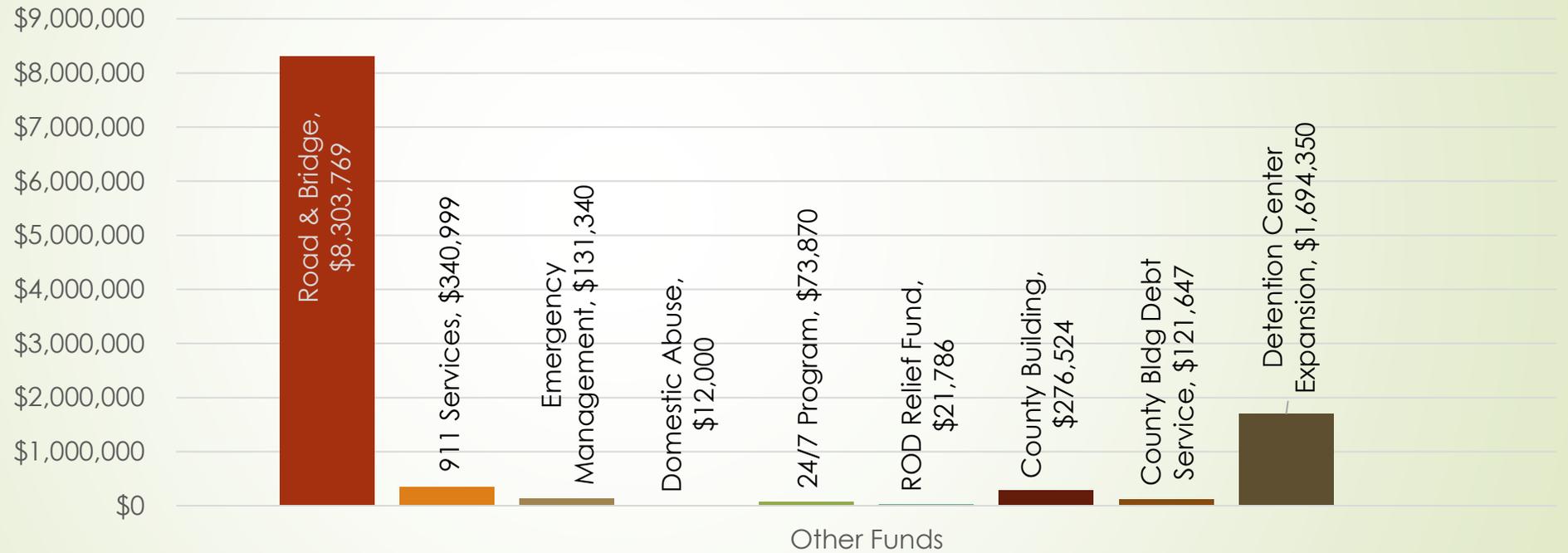
DEPARTMENT	FULL TIME STAFF	PART TIME STAFF
Finance Office	8	
Register of Deeds	3	
Sheriff's Department/Detention Center	24	26
State's Attorney	8	
BCOAC	1	9
Commission Office	8	
County Development	3	
Equalization Office	7	
Highway Department	17	2 (split 50/50 with Weed)
Veteran's/Human Services	2	
Weed & Pest	1	5 (with 2 split 50/50 with Highway)
4-H Office		2
Community Health	1	1

General Fund Expenses: Departmental Overview



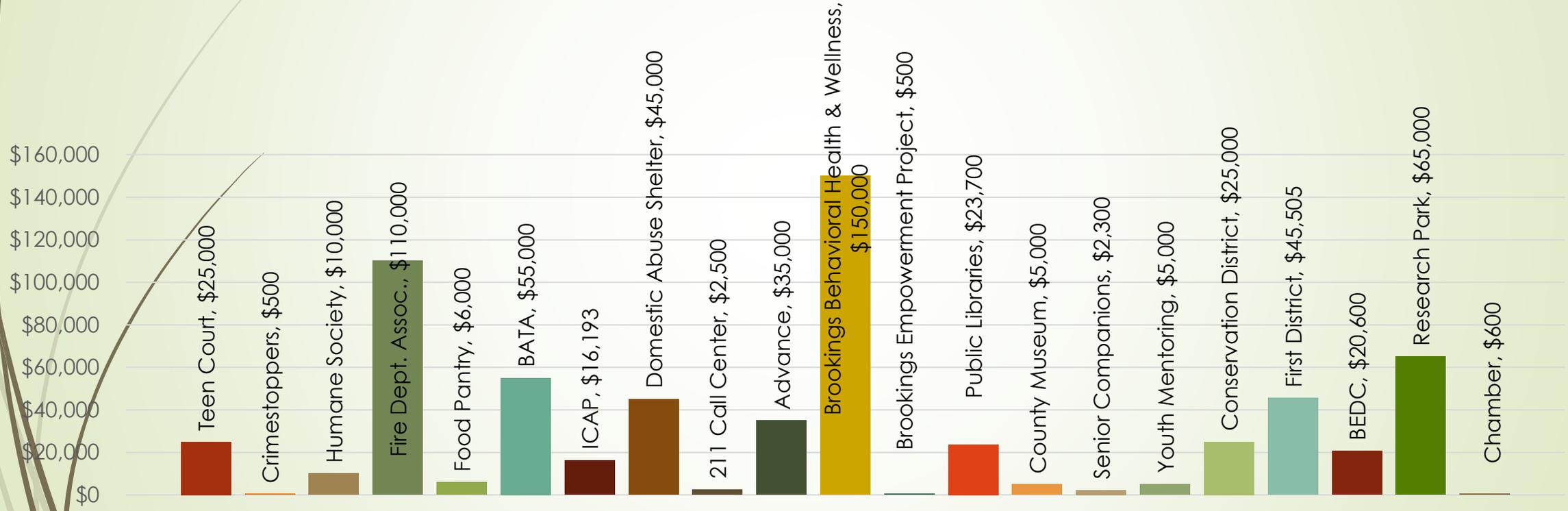
Department	2020 Beginning Budget	Contingency Transfers	Budget Supplements	Total Budget Ending	Unspent-rolled to Fund Balance
Commission	\$615,668			\$615,668	
Contingency	\$730,000			\$495,800	
Elections	\$163,703			163,703	
Judicial	\$813,000	\$40,000		\$853,000	
Finance	\$627,744			\$627,744	
States Attorney	\$736,520			\$736,520	
County Building	\$459,562			\$459,562	
Director of Equalization	\$594,464			\$594,464	
Register of Deeds	\$233,518	\$3,000		\$236,518	
Veterans	\$103,829			\$103,829	
IT	\$477,895		\$26,667	504,562	
Human Resources	\$114,495	\$7,000		\$121,495	
Sheriff	\$1,695,163	\$40,000	\$33,461	\$1,768,624	
Jail	\$1,446,855		\$307,111	\$1,753,966	
Coroner	\$32,069			\$32,069	
Juvenile Detention	\$118,000			\$118,000	
Drainage	\$1,300	\$30,000		\$31,300	
Human Services	\$229,753			\$229,753	
Community Health	\$76,347		\$339	\$76,686	
WIC	\$24,712			\$24,712	
Behavioral Health	\$91,200		\$2142	\$93,342	
BCOAC	\$330,145			\$330,145	
Extension	\$131,155			\$131,155	
Weed	\$295,295			\$295,295	
Planning & Zoning	\$205,202			\$205,202	
Transfers Out	\$3,085,000		\$114,200	\$3,199,200	
Totals					\$3,628,716

Other County Funds - Expenditures



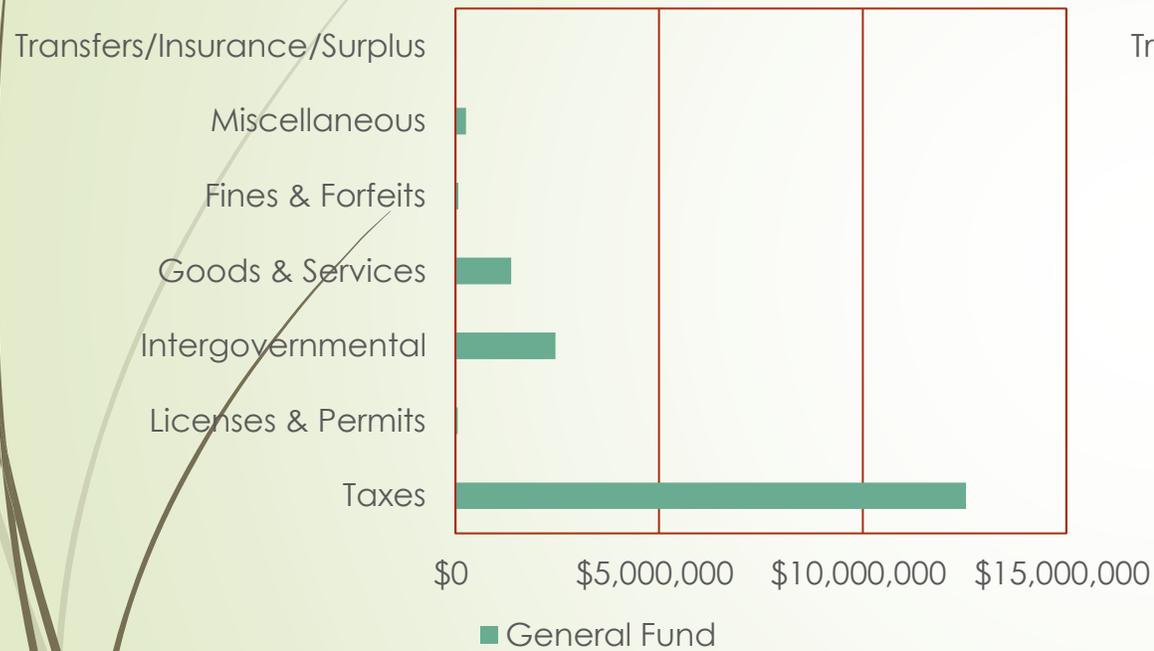
Department	2020 Beginning Budget	Contingency Transfers	Budget Supplements	Total Budget Ending	Unspent-rolled to Fund Balance
Highway Road & Bridge Fund	\$8,033,346		\$1,516,000	\$9,549,346	(\$1,582,866)
E911	\$341,000			\$341,000	(\$49,055)
Emergency Management Fund	\$128,815		\$123,577	\$252,392	\$86,591
Domestic Abuse	\$12,000			\$12,000	(\$3,163)
24/7 Program Fund	\$111,785			\$111,785	(\$8,198)
ROD Relief Fund	\$20,500		\$12,000	\$32,500	\$3,007
County Building Fund	\$330,999		\$91,895	\$422,894	(\$49,306)
County Building Debt	\$121,647			\$121,647	
Total Co. Building					
Detention Center Expansion Fund	\$7,400,000			\$7,400,000	\$6,250,834
Debt Service Fund	\$500,000			\$500,000	\$21,990

Non-Mandated Funding Expenditures – General Fund

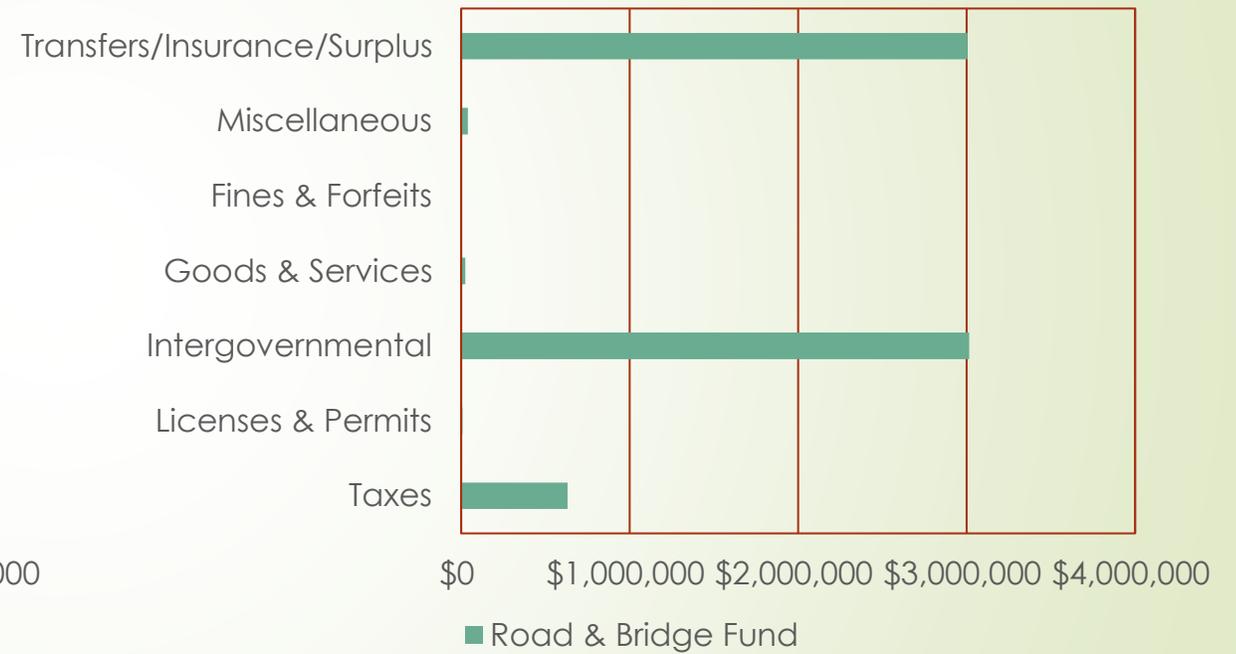


Revenue – General Fund & Road & Bridge Fund

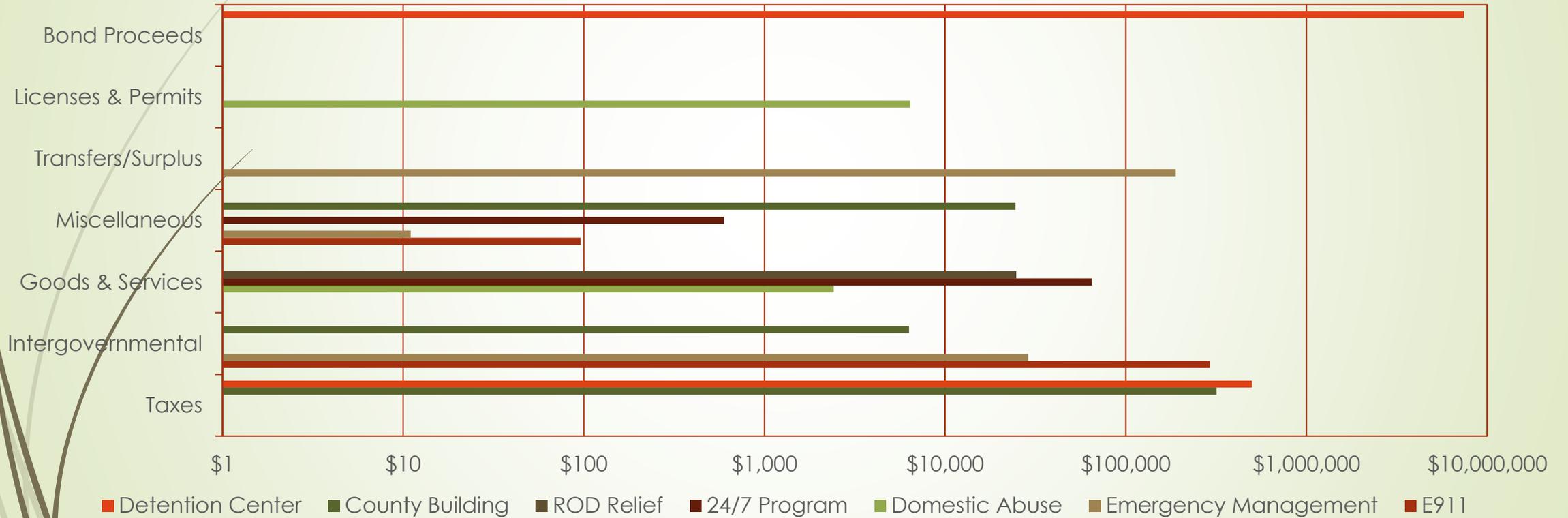
General Fund Revenue



Road & Bridge Fund Revenue



Revenue – Other County Funds



Revenue Budget Recap

General Fund received 109% of budgeted revenue: \$1,373,588 more than budgeted.

Road & Bridge Fund received 87% of budgeted revenue: \$962,304 less than budgeted. *We did budget for a bridge grant that we did not receive.

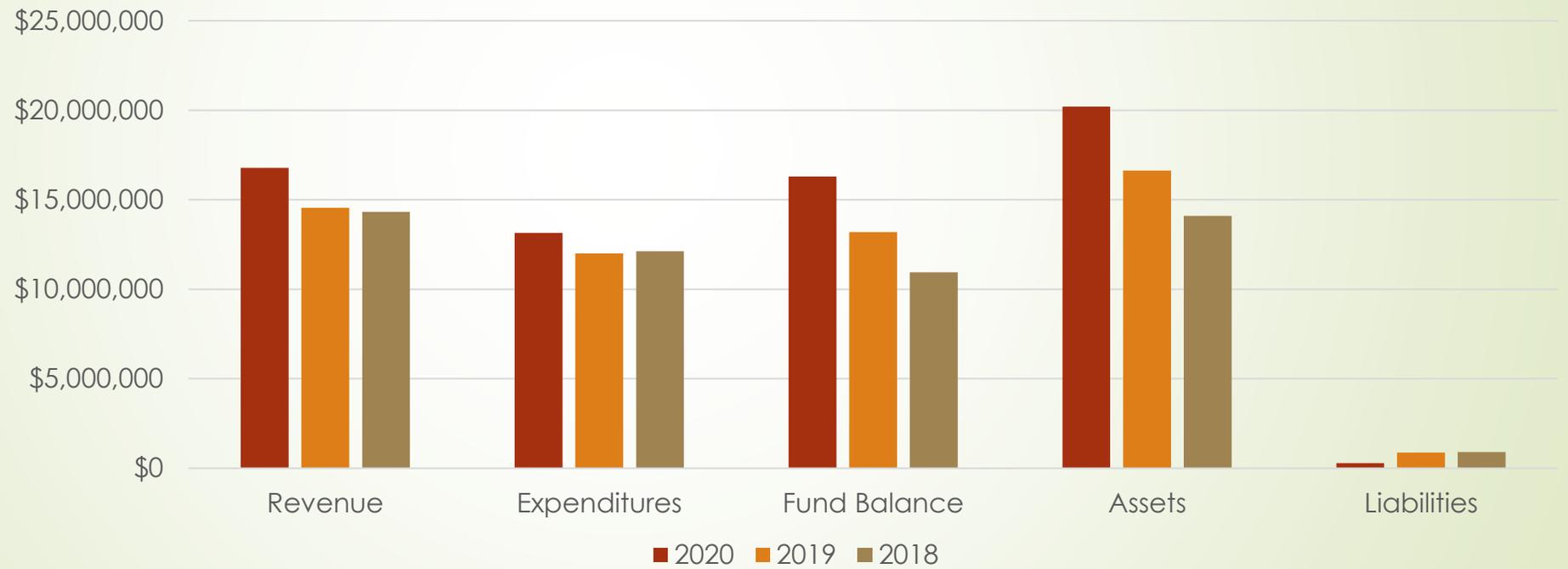
Emergency Management received 163% of budgeted revenue: \$85,028 more than budgeted. *This was due to additional transfers from General Fund that were needed.

ROD Relief Fund received 121% of budgeted revenue: \$4,292 more than budgeted.

County Building Fund received 73% of budgeted revenue: \$127,604 less than budgeted. *Revenue from City's payment for the Resource Center – two installments were paid in FY2019.

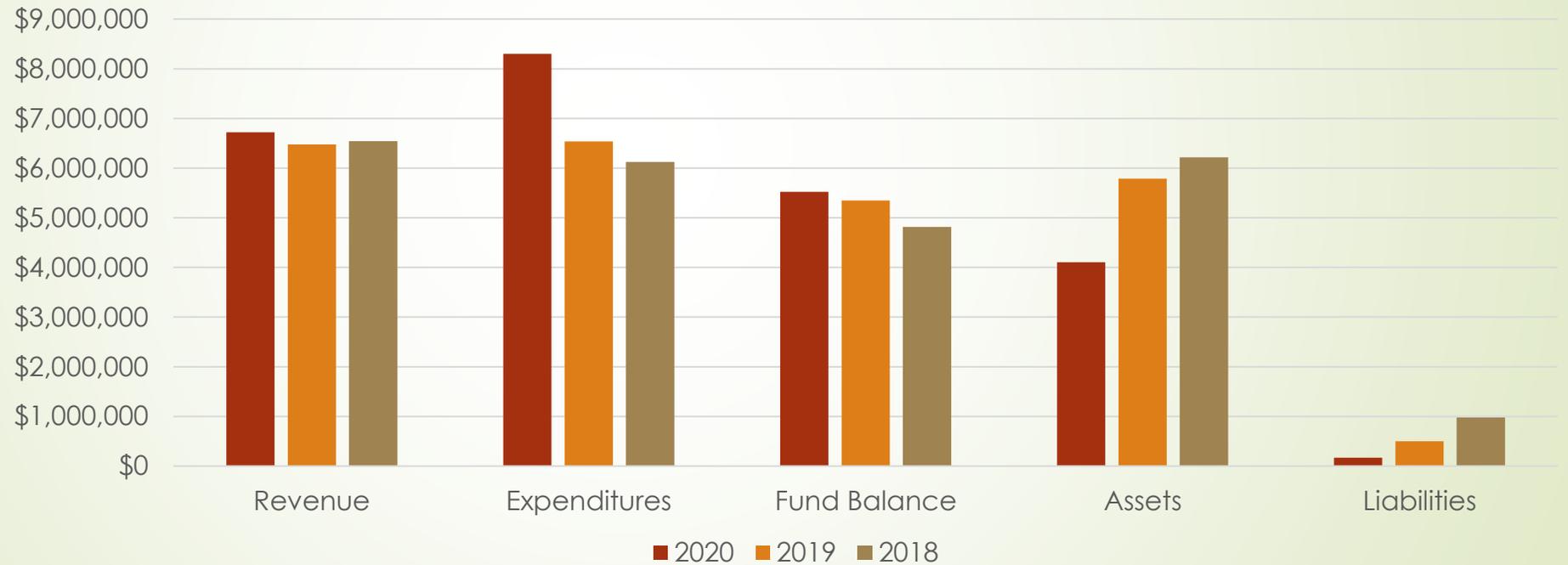
General Fund

Yearly Comparison Information



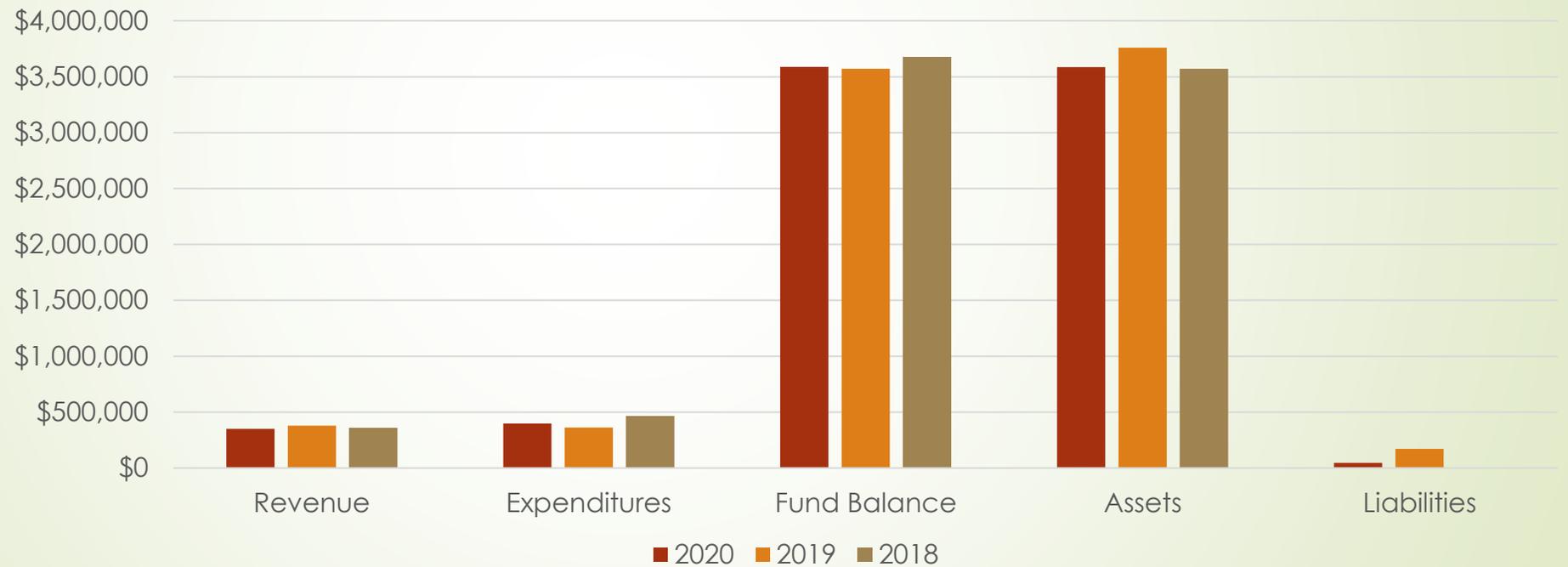
Road & Bridge Fund

Yearly Comparison Information



County Building Fund

Yearly Comparison Information



Update on Bridge Projects

2021:

Construction in Progress

Bridge Improvement Grant (BIG) Award for structure #06-120-053 (1.7 miles north of Bruce on 466th Avenue over the Big Sioux River). \$1,375,000 grant awarded with 50% match by County. Total project = \$2,750,000

2020:

Construction in Progress

BIG Award for structure 06-169-239 (7.9 miles south of Brookings on 471st Avenue over Big Sioux River). \$1,078,600 with 20% match by County. Total project = \$1,370,159.

BIG Award for structure 06-169-238 (7.8 miles south of Brookings on 471st Avenue over Big Sioux River). \$1,042,900 with 50% match by County. Total project = \$2,085,746

* The remainder of the work to be completed is the asphalt on the south side of the bridges on the Brookings/Moody County line.

Local Federal Bridge Replacement Grant Award

Local Federal Bridge Replacement Grant 06-210-098 (2.3 south and 3.0 west of White on 475th Avenue) \$364,678.00 with 18.05% match by County of \$80,322.00. Total project = \$445,000.00

2019:

Construction in Progress

Awarded in August 2019 – seven (7) pre-engineering grants totaling \$287,400 with 20% match by County. Total project costs = \$334,000

* Various stages of completion due to delayed type, size and locations surveys conducted by the SDDOT prior to proceedings with the projects.

Completed

BIG Preservation Grant Award for structure 06-112-080 (1 mile south and 0.8 of a mile west of Bruce on 204th Street over the Big Sioux River). \$447,000 grant awarded with 20% match by County. Total project = \$558,690

BIG Preservation Grant Awards Completed in 2019

Three (3) structures with grants totaling \$355,400 with a 20% match by County. Total project costs = \$451,310

2018:

Currently in Design Phase

BIG Award for structure 06-147-200 (4 miles south of Brookings on 216th Street over the Big Sioux River). \$811,800 with 50% match by County. Total project = \$1,623,478

* Landowner and utility certificates returned to SDDOT and awaiting bid date information.



Detention Center Expansion Project Underway

The County broke ground on the Brookings County Detention Center Expansion and Remodel Project in October 2020. The current estimated cost of the project is \$18 million. This is a phased project, with the new construction phase estimated to be complete in the fall of 2021. The total project is scheduled for completion in the summer of 2022. The County has been working with architect BKV Group from Minneapolis, MN and hired Henry Carlson Construction from Sioux Falls as the Construction Management firm.



Jail Project Photos



Jail Project Photos

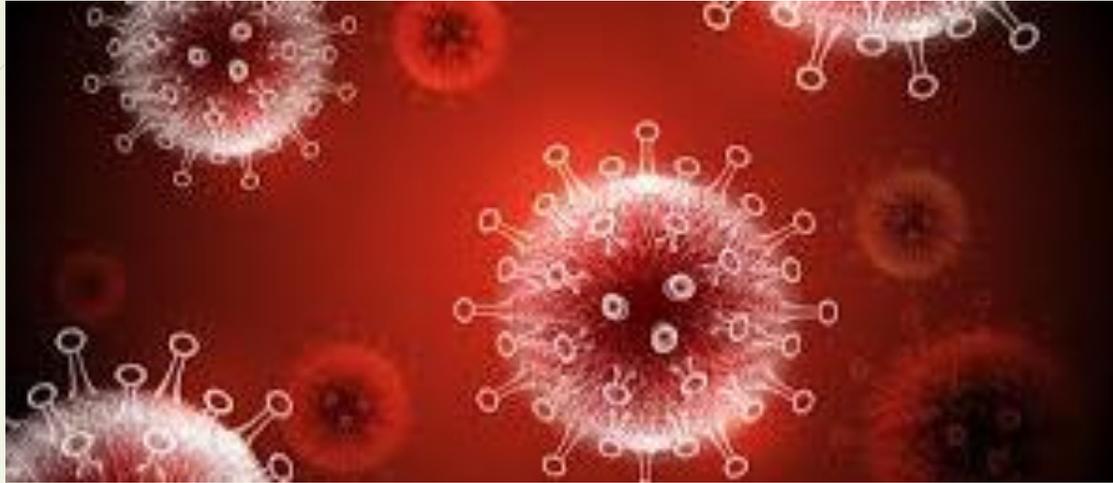
Medary Monument

Brookings County took ownership of the Medary Monument and with the help of the Medary Chapter of the Daughters of the American Revolution, a renovation of the structure was completed in 2020.

Rick Niklason with Niklason Construction Company removed the crumbling steps around the base and deteriorating grout, applied new grout, replaced missing stones and set new concrete steps.

A rededication ceremony coinciding with the 100-year anniversary of the DAR chapter will take place in the spring of 2021.





COVID-19

Probably the most difficult issue to maneuver through this past year was, and continues to be, the COVID-19 pandemic. When the doors to our county offices were closed, county employees continued their work as best they could. The jail changed protocols, Plexiglas was installed, hand sanitizer was purchased, extra disinfecting techniques were established, and Zoom became a household term! Brookings County employees have navigated this pandemic very well. The services our departments provide did not waver. Everyone stepped up to make sure this happened.